

Badr University in Cairo (BUC)

University Smoke Free Campus Policy

Approvals

Approval	Name	Date	Signature
BUC President	Prof.Dr. Mostafa Kamal	10/01/2018	
VP for Student's Affairs	Prof.Dr. Ibrahim El Kalla	10/01/2018	
Secretary General	Dr. Mohamed Soliman	10/01/2018	
Edited By			
Quality Assurance Manager	Pro.Dr. Abdellatif Ahmed	02/01/2018	

Purpose of the Policy:

The purpose of this policy is to comply with the environmental initiative of having “Smoke-Free Air Act” to assist in the creation of a healthful and comfortable environment for all students, faculty, administrators, staff visitors, and any other members of Badr University in Cairo.

Who Needs to Know This Policy?

All students, faculty, staff, and/or visitors who enter any property owned or controlled by the University.

University Policy

Consistent with BUC’s responsibilities and the University’s goal of creating a healthful and comfortable environment for all members of its community, smoking, including cigarettes, cigars, pipe tobacco, and use of electronic cigarettes, is prohibited at all times on the University campus, including in all of its buildings, and their grounds, clinics, laboratories, classrooms, private offices and on any other campus property, as well as within close proximity to or causing the obstruction of any building entrance, covered walkway or ventilation system.

Signs will be posted at each building’s entrances and displayed in prominent, visible areas to inform all individuals entering or occupying BUC property that smoking is prohibited.

Compliance

This success of policy depends on the consideration and cooperation of smokers and non-smokers. It is the responsibility of all members of the University community to comply with this policy.

Conflicts among employees related to smoking should be brought to the attention of the appropriate supervisory personnel and, if necessary, referred to the Human Resources Officer for the respective unit.

Conflicts among students should be referred to the Student Affairs office or if the conflict occurs outside of business hours, the conflict should be referred to the security office of Campus.

Members of BUC community alleged to be smoking in University facilities or on University property in violation of this policy may be subject to disciplinary action through the applicable process.

Students alleged to be violating the policy are subject to disciplinary action through the appropriate student judicial process. Visitors, including vendors, contractors, and any service providers, will be subject to whatever remedies are available to the University.

In accordance with the applicable law and BUC policy, any individual can voice objections to smoke that gathers in any smoke-free area without fear of retaliation.

Revision History

Version	Date	Modified Areas
0.1	Jan, 2018	—