

# Badr University in Cairo (BUC)

## University Student Conduct Policy

### Approvals

Approval	Name	Date	Signature
BUC President	Prof.Dr. Mostafa Kamal	10/03/2018	
VP for Student's Affairs	Prof.Dr. Ibrahim El Kalla	10/03/2018	
Secretary General	Dr. Mohamed Soliman	10/03/2018	
<b>Edited By</b>			
Quality Assurance Manager	Pro.Dr. Abdellatif Ahmed	30/01/2018	

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## **I. Policy Statement:**

Badr University in Cairo, has the right to require the cooperation of its members in the performance of its educational functions, and to oversee and regulate the conduct and behaviour of such members which, actually or has potential to, obstruct or threaten the maintenance of order and achievement of the University's educational goals.

The authority to establish academic standards and address allegations of student academic misconduct is lodged with the faculty of each faculty or school at BUC.

In addition to the academic standards and other policies established by each school, the University has also defined certain areas of non-academic misconduct that are applicable to all students.

The standards of non-academic misconduct set forth in this policy are applicable to all undergraduate and graduate students.

## **II. ACADEMIC FREEDOM, DEMONSTRATION AND PROTEST**

The University is a community where the means of seeking to establish truth are open discussion and free discourse. It thrives on debate and dissent, which must be protected as a matter of academic freedom within the University.

This policy is not intended to discipline students for asserting one's rights of academic freedom, scholarly classroom dissent or civil discourse, nor hinder organized, nonviolent, peaceful protest.

However, such conduct must occur within the standards set forth in Section III of this policy, as well as other applicable University policies.

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### **III. PROHIBITED CONDUCT**

The following behaviour is prohibited for BUC students:

#### **A. BULLYING, THREATENING, AND ABUSIVE BEHAVIOR**

- 1- Engaging in or threatening to engage in behaviour that, by virtue of their intensity, repetitiveness endanger or compromise the health, safety or well-being of oneself, another person, or the general University community, or that disrupt the effective continuation of the academic/educational process for individual students or for the general University community.
- 2- Abusive behaviour toward a University employee acting in performance of their duties.
- 3- Physical violence, actual or threatened, against any individual or group of persons.

#### **B. DESTRUCTION OF PROPERTY**

Damaging, destroying, defacing, or tampering with University property or the property of others.

#### **C. DISCRIMINATION AND HARASSMENT**

Engaging in behaviour prohibited under the BUC Non-Discrimination and Anti-Harassment Policy for Students or for Employees.

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## **D. DISORDERLY CONDUCT**

- 1- Disorderly, disruptive, or antagonizing behaviour that interferes with the safety, security or health of the community, and/or the regular operation of the University.
- 2- Behaviours that, by their intensity interfere with an educational activity (e.g., classroom, remote or online learning environments, advising session, lecture, workshop).
- 3- This includes but is not limited to: persistently talking without being recognized; creating noise that obstructs the learning process; smoking or use of prohibited substance; repeatedly interrupting others; or deliberately engaging in other behaviours that unreasonably and illegitimately distracts from or interferes with the educational experience or otherwise violates University policy.
- 4- Failure to abide by the Policy on Requirements Related to Access to BUC Buildings and Campus Grounds Resulting from the COVID-19 Pandemic.

## **E. ALCOHOL AND OTHER SUBSTANCES**

Possession or distribution of alcoholic beverage(s) or any of the prohibited controlled substances or drugs.

## **F. FAILURE TO COMPLY**

Failure to comply promptly with the reasonable request or instruction of a University employee or agent acting in an official capacity, including, but not limited to, refusing to provide identification, refusing to dispose of or turn over to University authorities prohibited items,

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leaving the scene of an incident, requests to disperse, or violation of a no contact directive.

## **G. FIRE SAFETY**

- 1- Intentionally damaging or destroying property by fire or explosives.
- 2- Creating or maintaining a fire or fire hazard.
- 3- Tampering with or misuse of emergency or fire safety equipment, including emergency call devices, fire alarms, fire exits, firefighting equipment, smoke/heat detectors, or sprinkler systems.
- 4- Failing to immediately exit any facility or building when a fire alarm or other emergency notification has been sounded.

## **H. GUESTS AND VISITORS**

Knowingly allowing one's visitors or guests to violate this policy or other University policies or failing to monitor the behaviour of one's visitors or guests to assure their adherence to such standards.

## **J. HAZING**

Any action taken or situation created, intentionally on University premises, to produce, mental, physical, or emotional discomfort; embarrassment; harassment; ridicule; or to cause or encourage violation of law.

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## **K. INFORMATION TECHNOLOGY**

- 1- Engaging in conduct as prohibited under the BUC Policy on Responsible Use of BUC Computers and Data.
- 2- Engaging in conduct as prohibited under the BUC Policy on Appropriate Use of Email.

## **L. MISREPRESENTATION**

- 1- Making, possessing, or using any falsified University document or record; altering any University document or record, including identification cards
- 2- Assuming or facilitating the use of another person's identity, role, or access through deception or without proper authorization. This includes communicating or acting under the name, identification, access, email address, signature, or communicating under the rubric of an organization, entity, or unit without authorization.
- 3- Knowingly providing false information, submitting false or altered documents, or making a false report to the University in bad faith.
- 4- Using, or facilitating the use of a University Identification card, or any other access controls, whether physically or virtually, by any person other than the assigned individual.

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## **M. SMOKING**

Engaging in conduct in violation of the University Smoke Free Campus Policy.

## **N. THEFT AND UNAUTHORIZED TAKING**

- 1- Taking (e.g., stealing, theft) of property or services without permission from the owner, regardless of intent to return the item.
- 2- Knowingly possessing, selling, or distributing stolen property or materials.

## **O. MISUSE OF UNIVERSITY PROPERTIES**

- 1- Entering or remaining on or in any part of any University premises or virtual spaces and classrooms, without proper authorization.
- 2- Use of University property or space, including virtual spaces and platforms, without proper authorization.
- 3- Solicitation, use of University facilities, resources or services, or misappropriation of the University name, for the purpose of conducting business not authorized or sponsored by the University.

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## **IV. CONDUCT OUTSIDE THE UNIVERSITY CONTEXT**

The University shall not use its power to interfere with the rights of a student beyond the University environment. Conduct that occurs off-campus, online, over social media, or outside the context of a University program or activity, should generally be subject only to the consequences of the applicable authority and/or public opinion. Notwithstanding, the University may take student disciplinary action for conduct occurring outside the University context which substantially disrupts the regular operation of the University or threatens the health, safety, or security of the University community. When conduct constitutes violations of both University policy and public law, a student may be subject to both University student conduct action as well as public sanctions.

## **V. REVIEW AND UPDATES**

This policy has been developed to promote education and procedural fairness to students. In accordance with the Developing University Policies, the responsible officer must ensure that they are up to date and appropriately reflect obligations imposed by current laws, as well as best practices.



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## Revision History

Version	Date	Modified Areas
0.1	March, 2018	
0.2	May, 2020	Prohibited Conduct